



# Musgrave Hill Guide to Flexi-Schools

- 1 Go to [www.flexi-Schools.com.au](http://www.flexi-Schools.com.au)
- 2 You will need to register first, if you have already registered you can simply skip down to step 5
- 3 This will take you to another screen where you can enter your email address
- 4 Flexi-Schools will then send a confirmation/activation email to your account, simply open this email and follow the instructions
- 5 Now you are ready to logon to Flexi-Schools
- 6 Once you have logged on, you will need to add a student
- 7 Choose your school MUSGRAVE HILL STATE SCHOOL
- 8 Then enter your child's name and select your child's class
- 9 Now you are ready to place your orders, remember all orders must be placed before 9am on the day you require the order. Weekly meal deals need to be placed by 3pm the Sunday prior to that week's order
- 10 Little lunches and big lunches must be placed separately, so remember to finalise your order for each lunch before continuing
- 11 Now you have finalised your order for the selected lunch period it is time for payment. There are a few options for payment with direct debit or credit card. If you don't wish to put your credit on this site then you can also use an Australia Post Load and Go card. You can purchase this card at any post office for \$6.95 where you can load your cash money on to use
- 12 Now you have placed your order and paid it is time to move on to your next order
- 13 Please remember you can order in advance at any time, if you have any trouble with this process please feel free to come and see Ange or Sally in the tuckshop and we can help you out. You can also contact Flexi-schools direct on 1300 361 769
- 14 We also have an iPad and Laptop located at the tuckshop that you can use in the mornings to place your orders

**HAPPY ORDERING AND REMEMBER THIS IS A MUCH SAFER WAY TO ORDER FOR YOUR KIDS. THROUGHOUT THE YEAR WE WILL HAVE FLEXI-SCHOOLS ONLY SPECIALS SO DON'T MISS OUT REGISTER ON LINE TODAY.**